

Date: _____

Shared Internet Access - Shared Bandwidth of 3 Mbs - DHCP IP Address

	Advanced Rate	Quantity	Extended Total	Standard Rate	Quantity	Extended Total
Shared wireless access (per device)	\$500			\$1,000		
Shared wired access (per device)	\$500			\$1,000		

In order to protect the shared nature of the shared network we have chosen to block certain types of applications that include but not limited to streaming video, flash, bit torrent and VoIP.

Custom Internet Access - Dedicated Private VLAN - Choose the amount of bandwidth

	Advanced Rate	Quantity	Extended Total	Standard Rate	Quantity	Extended Total
256 kbs	\$250			\$500		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		
512 kbs	\$500			\$1,000		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		
768 kbs	\$750			\$1,500		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		
1.0 Mbs	\$1,000			\$2,000		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		
1.5 Mbs	\$1,500			\$3,000		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		
3.0 Mbs	\$3,000			\$6,000		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		
For other bandwidth amounts please email or call for pricing (up to 80 Mbs)				\$0		
Method of Delivery						
Wired (each cable we provide)	\$250			\$500		
Wireless (each device)	\$250			\$500		

Infrastructure / Network Access / Wireless Equipment

	Advanced Rate	Quantity	Extended Total	Standard Rate	Quantity	Extended Total
Any Public IP Address	\$300			\$600		
Co- Location(s) (per device)	\$500			\$1,000		
Fiber Optic Cable dry pair	\$800			\$1,600		
Circuit Extension (each)	\$3,500			\$7,000		
VLAN Setup and Configuration	\$2,750			\$5,500		
Branded Splash Page (dedicated wireless service required)	\$500			\$1,000		
Redirection to website after splash page (dedicated wireless service required)	\$500			\$1,000		
Expedite Fee	\$125			\$250		
Up to an 8 port switch	\$150			\$300		
9 to 16 port switch	\$300			\$600		
17 to 24 port switch	\$450			\$900		
Cable 30 feet or less	\$40			\$80		
Cable greater than 30 feet	\$75			\$150		

Telecommunication Services

	Advanced Rate	Quantity	Extended Total	Standard Rate	Quantity	Extended Total
Direct Inward Dial Telephone Line (DID line)	\$150			\$150		
House Telephone Line	\$150			\$150		
Private Voice Line (Bellsouth Line)	\$150			\$150		
ISDN BRI Circuit	\$700			\$700		
Poly Com Conference Telephone	\$100			\$100		
Multi Line Digital Telephone	\$100			\$100		

We provide a Standard Desk telephone with each phone line.

Text Messaging Services

	Advanced Rate	Quantity	Extended Total	Standard Rate	Quantity	Extended Total
For text messaging services and pricing please call						

Digital Signage

	Advanced Rate	Quantity	Extended Total	Standard Rate	Quantity	Extended Total
For Digital Signage services and pricing please call						



Information Technology

2800 Opryland Drive
 Nashville, TN 37214
 Phone: 615-458-0122
 Fax: 615-458-0120
 Email: oprylanditsales@gaylordhotels.com

Discount (Code ___) enter as a positive number	
Subtotal	
Tennessee State Tax (9.25%)	
Grand Total	

Special Instructions:

Installation Information

Booth #: _____ Gaylord Location (meeting room name): _____

Setup Day/Date/ Time: _____ Remove Day/Date/Time: _____

Conference Information

Conference Name: _____ Conference Dates: _____

Booth or Company Information

Company Name: _____ Onsite Contact name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

Payment Information

Credit Card #: _____ Expires: _____ Security Code: _____

Gaylord Assigned Group Code: _____ Check # and Amount: _____

Signature: _____ (email or fax a copy of the check to ensure that needs are scheduled)

IT Quick Reference

All published rates are Event rates. Meaning that if the event is one minute or twenty thousand minutes it is the same rate.

We will Discount our standard rates by 50% if we receive your order 2 weeks prior to the exhibit set up date.

The proper code must be entered to honor any discounts.

Expedite Fees will be incurred if we have to move up the installation time or change locations of the set need to another location even in the same room.

Applications such as but not limited to Streaming video, flash and VOIP are all subject to being blocked on the shared network to protect the integrity of that network

If using a wireless router for an adhoc network or on our dedicated network (not allowed on the shared network) please let us know the SSID as we have a wireless suppression system that would cause interruption in service

We use channels 1, 6 and 11 for wireless use please use any other channel than those when utilizing your own wireless equipment. If not this could cause service interruption for both networks.

When ordering multiple devices on the shared network we will provide the switch and cables necessary.

All telephone calls are subject to, surcharges, long distance fees, and calling fees based on AT&T operator assisted rates

To dial locally dial 9 + number (except with a Bellsouth private line no need to dial 9)

To dial long distance dial 9 + 1 + area code + number (except with a Bellsouth private line no need to dial 9)

To dial international dial 9 + 011 + country code + number (except with a Bellsouth private line no need to dial 9)

Gaylord Opryland Resort and Convention Center Information Technology Terms, Conditions and Regulations

Installation of network and cabling services within the Gaylord Opryland Resort and Convention Center is exclusive. IT Services are to be ordered by each exhibitor separately and are not to be shared with other exhibitors. This also refers to wireless devices. Routine audits are performed to ensure adherence.

All prices are for rental of services only. Material and equipment furnished by the Gaylord Opryland Resort and Convention Center for IT services shall remain the property of the Gaylord Opryland Resort and Convention Center's unless otherwise specified, and shall be returned to the Gaylord Opryland Resort and Convention Center's Exhibitor Service desk at the close of show. The Gaylord Opryland Resort and Convention Center is not responsible for lost or damaged equipment while in the exhibitor's possession.

Under no circumstances shall anyone other than the Gaylord Opryland Resort and Convention Center's Information Technology technicians make any special wiring within the resort property. Only the Gaylord Opryland Resort and Convention Center's Information Technology technicians are authorized to modify system wiring or cabling. Any wiring or cabling damage costs (plus administration fees) will be billed to the exhibiting firm name.

Delivery data transmission lines ordered from an outside vendor will only be allowed to the property DMARC Center. All circuit installs must be coordinated with the Gaylord Opryland Resort and Convention Center's Information Technology group at least 9 weeks in advance of show date.

All exhibitor network services will be disconnected on the last day of the event, sixty (60) minutes after the show's official closing time.

Rates quoted for all services include bringing the requested communication services to the booth in the most convenient manner and do not include special wiring, over-head drops and/or special placement of communication services, computer equipment or intranet working cabling. All island booths will require a scaled diagram with orientation. Additional labor and materials will be charged for precise placement of communication services. Additional labor charges will be required for relocating service after installation. The Gaylord Opryland Resort and Convention Center will not be responsible for any cutting or altering of any floor coverings in order to bring data services to a booth.








Changes to original orders will require a service order to be signed by the exhibitor acknowledging receipt of service and any associated labor. Labor is charged in ½ hour increments (minimum charge is ½ hour). Labor rate is \$80.00/hour (advanced -- scheduled) and \$125.00/hour (standard -- non-scheduled).

Notification of cancellation must be received in writing a minimum of five (5) days prior to scheduled opening date. Credit will not be given for connections installed and not used. No credit will be given for service canceled less than forty-eight (48) business hours prior to the scheduled event opening. Disputes concerning services must be filed by the exhibitor with the Exhibitor Services Department prior to the close of show. The Gaylord Opryland Resort and Convention Center will resolve disputes in a timely manner.

The network connections provided by Gaylord Opryland Resort and Convention Center may be used only by the directors, officers and employees of the company; exhibitors, agents and consultants while performing service for the exhibiting company and cannot be resold or distributed to other companies. The services being provided by Gaylord Opryland Resort and Convention Center will facilitate communications between the Gaylord Opryland Resort and Convention Center's authorized users and the entities reachable through the Internet. Users of Gaylord Opryland Resort and Convention Center services shall use reasonable efforts to promote efficient use of the network to minimize, and avoid if possible, unnecessary network traffic and interference with the work of other users of the interconnected networks.

Users of Gaylord Opryland Resort and Convention Center services shall not disrupt any of the Gaylord Opryland Resort and Convention Center network or other associated networks as a whole or any equipment of system forming part of their systems, or any services provided over, or in connection with any of the Gaylord Opryland Resort and Convention Center or other associated networks. Gaylord Opryland Resort and Convention Center services shall not be used to transmit any communication where the meaning of the message, or its transmit distribution, would violate any applicable law or regulation or would likely be highly offensive to the recipient or recipients thereof.

Gaylord Opryland Resort and Convention Center reserves the right to troubleshoot with tools such as Sniffer Pro, FLUKE network analyzers, etc. Gaylord Opryland Resort and Convention Center reserves the right to immediately disconnect network connections when activity such as denial of service attacks, port scans, or any other form of network performance degradation activities. After disconnection, isolation and quarantine assistance will be given.

-  All devices for which the Gaylord Opryland Resort and Convention Center provides Internet or Networking connectivity shall be required to obtain a Gaylord Opryland Resort and Convention Center assigned IP address. At no time, while connected to Gaylord Opryland Resort and Convention Center network, will the customer use run their own DHCP server. Physical layer network audits are performed to ensure adherence.
-  The Customer must provide the node equipment (personal computer, etc.) properly configured, as well as a standard Ethernet adapter card, rated for 10/100Mbps with an RJ-45 jack. The Customer is responsible for the proper configuration of computing machinery and software for Internet and Ethernet communications.
-  Wireless Specific (802.11a,b,g): The use of any wireless access point or any other device that interferes with the facilities wireless data frequencies is strictly prohibited. At no time will an exhibitor or customer power up any wireless device not provided by Gaylord Opryland Resort and Convention Center without prior authorization. Additional charges will be added upon violation.
-  Wireless users will receive a user name and password specific to that MAC Address that it initially logs onto the network. If the username and password is used more than once by a different device i.e. (pc, laptop, pocket pc, etc.) additional connections will apply at the standard rate. These charges are subject to be applied to the credit card on file without notification. No sharing of password and usernames will be permitted. Each device needing connectivity will need there own username and password.
-  Internet Performance Disclaimer: Gaylord Opryland Resort and Convention Center does not guarantee the performance, routing, or throughput, either expressed or implied, of any data circuit connectivity with regards to the Internet and/or Internet backbones beyond any facility we service. The Gaylord Opryland Resort and Convention Center is the exclusive supplier of Internet connectivity for all events within the facility. We are equipped with a DS3 (45mbps) dedicated Internet connection to a tier 1 provider, and can provide Internet and networking connectivity to any location within the Convention Center.
-  **Internet Security Disclaimer: Gaylord Opryland Resort and Convention Center does not provide security, such as but not limited to firewalls, NATing devices, virus protection, etc. for any Internet services we provide. It is the sole responsibility of the exhibitor or customer to provide all necessary security. With execution of this document the Customer is agreeing to the Terms and Conditions of this document and will hold Gaylord Opryland Resort and Convention Center; its agents and contracts harmless for any and all liabilities arising from the use of non-secured data circuits.**
-  Streaming video or audio is not allowed on the shared network as it will not only effect your service experience but also everyone else that is on the shared network. You must purchase a dedicated solution if you desire to stream audio or video here at Gaylord Opryland. **No exceptions.**