







**GAYLORD OPRYLAND®**

RESORT & CONVENTION CENTER

*Nashville*

**CREDIT CARD AUTHORIZATION FORM**

1. Please complete the online (pdf) form or legibly print with a dark pen. Card holder must sign where indicated below.
2. Check all charges you authorize to be applied to the card. Incomplete forms will delay processing.
3. Fill in reservation information for the guest(s) you authorize for use of this card.
4. Fax completed credit card authorization form to **(615) 871-5728** at least four days prior to arrival date.
5. Credit card will be charged **in full upon receipt** of this completed credit card authorization form.
6. Hotel guest will be responsible for any and all charges not authorized by this credit card authorization.
7. Please contact Gaylord Opryland Reservations at **(615) 889-1000** if you should have any questions.

<b>Type of Credit Card:</b> <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> OTHER			
			
			
<b>Credit Card Number:</b>	<b>CVV:</b>	<b>Expiration Date:</b>	
<b>Card Holder's Name:</b> <i>(as it appears on the card)</i>			
<b>Company Name:</b> <i>(if applicable)</i>			
<b>Billing Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Email Address:</b>			
<b>Contact Phone Number:</b>			
<b>Card Holder's Signature:</b> <i>(signature required)</i>			<b>Today's Date:</b>

**\*\*\*I authorize Gaylord Opryland to use this credit card for all charges noted below\*\*\***

<input type="checkbox"/> Room / Taxes / Resort Fee <input type="checkbox"/> Parking / Tax <input type="checkbox"/> Restaurant <input type="checkbox"/> Incidentals <input type="checkbox"/> Other:	<b>Notes:</b>
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Guest Name	Arrival Date	# of Nights	Rate	Conf #

**\*\*\*Credit card will be charged in full upon receipt of this completed authorization form.\*\*\***

**\*\*\*This form must be received four days prior to arrival in order to expedite hotel registration.\*\*\***

**All reservations are subject to the following per night:**

**Sales Tax - 9.25%, Occupancy Tax - 6%, City Tax - \$2.50, Nightly Resort Fee, Parking (if applicable)**

**TENNESSEE AND FEDERAL (FORM #501-C3) TAX EXEMPTION CERTIFICATES ONLY**

2800 Opryland Drive | Nashville, TN 37214 | Reservations: (615) 889-1000 | Fax: (615) 871-5728