



CREDIT CARD AUTHORIZATION FORM

Fax or Mail to: Gaylord National Resort & Convention Center
Attn: Exhibit Service Department
201 Waterfront Street National Harbor Md. 20745
Office: (301)-965-3710
Fax: (301)-965-3797

Email to: GNE Exhibits@gaylordhotels.com

ADVANCE PRICE DEADLINE - Date

Event Name: _____ Event Dates: _____
Company Name: _____ Booth Number: _____
Contact Name: _____ Contact Number: _____

I, _____, the undersigned agree to give Gaylord National Resort and Convention Center authorization to charge for the following services: Telecommunications, Long Distance Services, Electrical Service (labor and materials), Compressed Air, Water and Drain, Rigging and Security Services to my credit card. Payment is accepted through exhibit services in the form of VISA, MASTERCARD, AMERICAN EXPRESS, DISCOVER, DINERS CLUB and Money Order (U.S. funds drawn on U.S. banks only). Maryland State Sales Tax (6%) will be applied to all equipment & service orders. **Checks and cash are not accepted.** All credit card payments should include a copy of the front and back of credit card.

I further authorize the following named person(s) to use the below listed credit card to pay of any additional services either in advance or on-site.

Print Name: _____ Signature: _____

Credit Card: Visa MasterCard American Express Discover Diners Club

Credit Card: * _____ Expiration Date: _____

Name of Cardholder (Print) _____

Cardholder's Signature: _____

Billing Address: _____

City: _____ State/Zip: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____