



**NETWORK & TELECOMMUNICATION SERVICES**  
**Fax or Mail to: GAYLORD NATIONAL RESORT & CONVENTION CENTER**

Attn: Information Technology Department  
 201 Waterfront St National Harbor Md. 20745  
 Office: 301.965.2506  
 Fax: 301.965.2598

Event Name: \_\_\_\_\_

Email to: Aaron.Harley@Gaylordhotels.com

Company Name: \_\_\_\_\_ Booth Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Ordering Instructions**

1. Fill out this form completely, including the Credit Card Authorization Form, and mail or fax to the above address. Checks and cash are not accepted. All credit card payments should include a copy of the front and back of credit card.
2. **Fax a layout of your booth to Gaylord National Resort and Convention Center at 301-965-2598.** Please mark where your connections should be dropped and located. Include booth orientation to the show hall. Charges may apply for changes made after order is processed and changes made within 14 days of show will bear Standard Price
3. **All equipment and services are subject to a 6% sales tax.**

**NETWORK & TELECOMMUNICATIONS CONNECTIONS** - Rates quoted for voice and data connections cover only the delivery of services to the booth in the most convenient manner. Rates do not include connecting or the routing of cables inside the booth area. All telecommunication services installed will be on the floor in the back of the booth for in-line booths. Telecommunications for island booths will come from the ceiling or pillars, in the most convenient manner.

	<u>QTY</u>	<u>Advance Rate</u>	<u>Standard Rate</u>	<u>Total</u>
<b><u>Wireless Internet Access</u></b>				
Wireless Internet (1st Device)	_____	\$800.00	\$1,100.00	_____
Additional Connection	_____	\$250.00	\$300.00	_____
Please choose a User ID: _____				
Please choose a Password: _____				
<b><u>High-Speed Internet Access</u></b>				
High-Speed Internet Access (1st Device)	_____	\$1,300.00	\$1,500.00	_____
Additional Connection	_____	\$300.00	\$350.00	_____
Additional Device (Customer Provided Switch/NAT)	_____	\$250.00	\$300.00	_____
Static Public IP Address	_____	\$350.00	\$400.00	_____
<b><u>Dedicated Internet Access – Dedicated Private VLAN</u></b>				
1.5 Mb/sec	_____	\$6,500.00	\$7,500.00	_____
3.0 Mb/sec	_____	\$10,250.00	\$11,250.00	_____
6.0 Mb/sec	_____	\$15,250.00	\$16,250.00	_____
<b><u>Telecommunication (Telephone) Services</u></b>				
Standard DID telephone/fax/modem line	_____	\$325.00	\$350.00	_____
ISDN BRI service	_____	\$700.00	\$850.00	_____
Standard Desk Telephone	_____	\$30.00	\$40.00	_____

Charges: \$ \_\_\_\_\_  
 Subtotal: \$ \_\_\_\_\_  
 7% Tax: \$ \_\_\_\_\_  
**TOTAL:** \$ \_\_\_\_\_

Office Use Only
ELO: _____
AUTH: _____